

Avoid easy
to guess
passwords?



But, how to create
complex passwords that
are easy to remember?

Have you got
many online
accounts?



- Step 1 Use a phrase or a sentence.
e.g. I eat burger everyday
- Step 2 Change some characters.
e.g. from character 'I' to '!'
eat = 34t
burger = Bur9er
everyday = e^eryday
space = *
- Step 3 Now, combine them all.
e.g. !*34t*Bur9er*e^eryday

KeePass is free for Windows, OSX and Linux

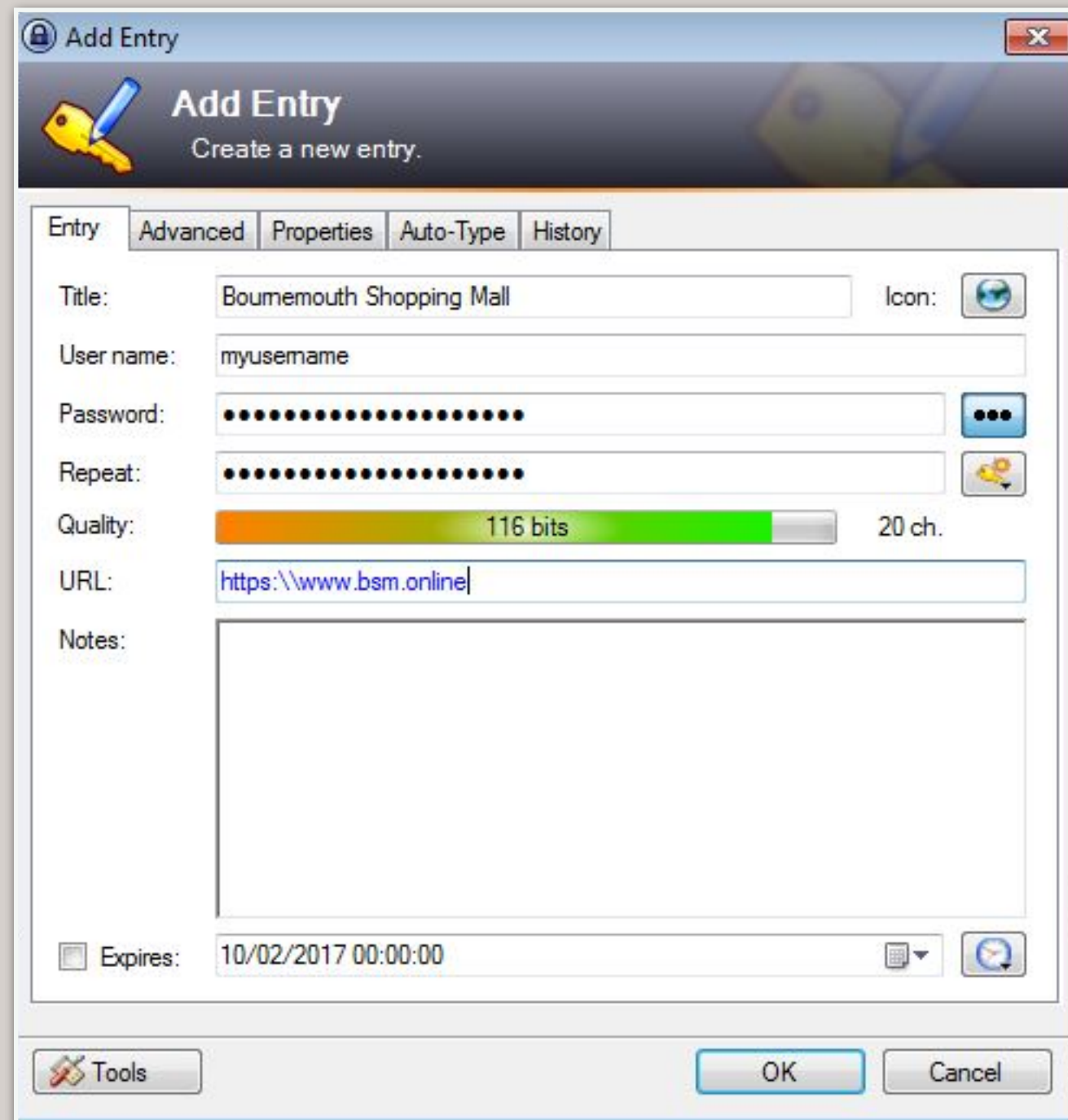


Get KeePass from
www.keeppass.info

1

Set master
password

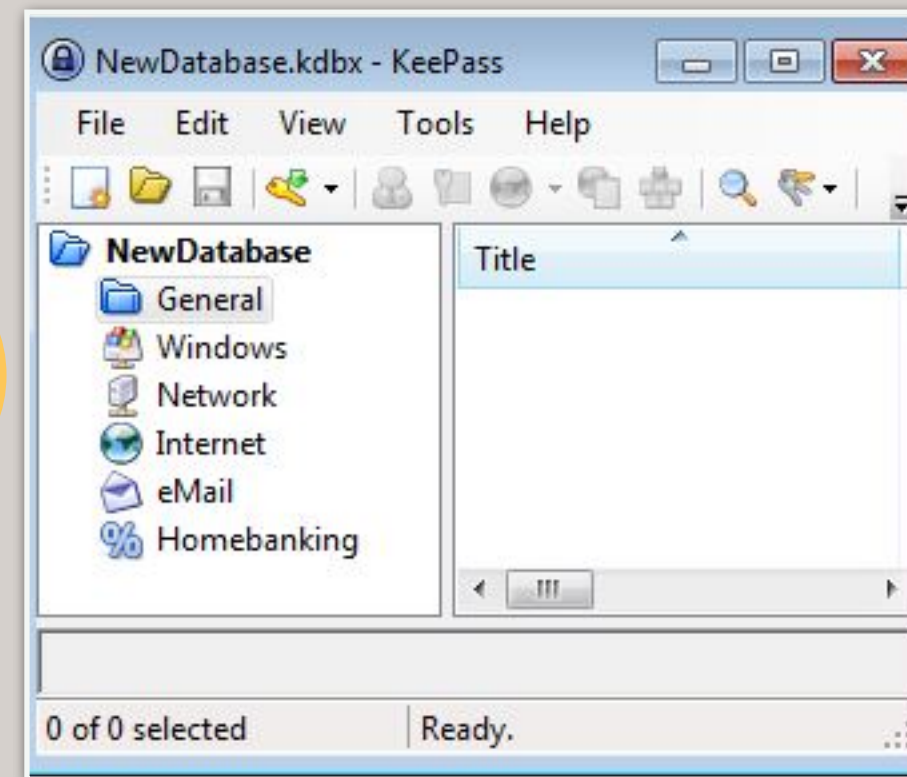
2



Add entry

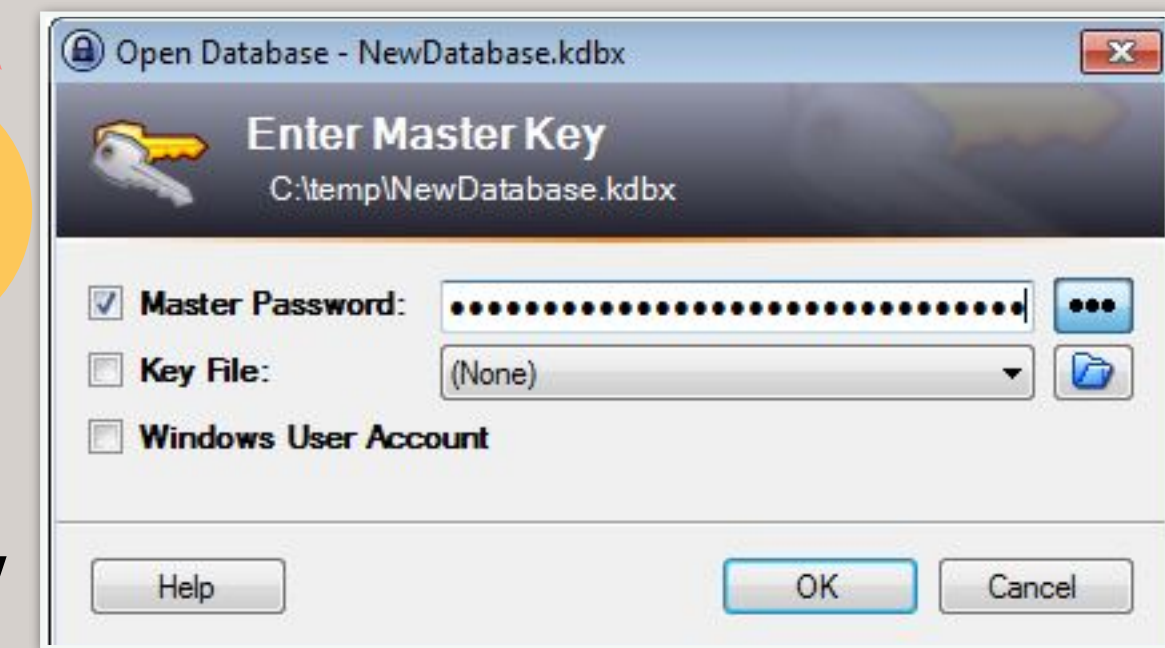
4

5 Enter the
account details



Use the
master key
to access the
password
database

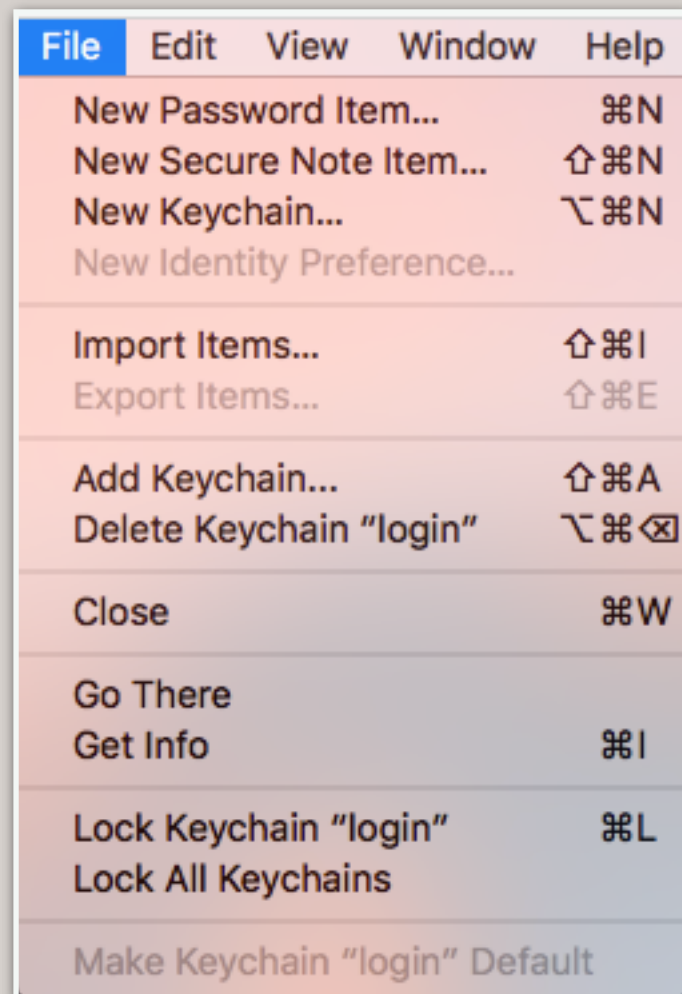
3



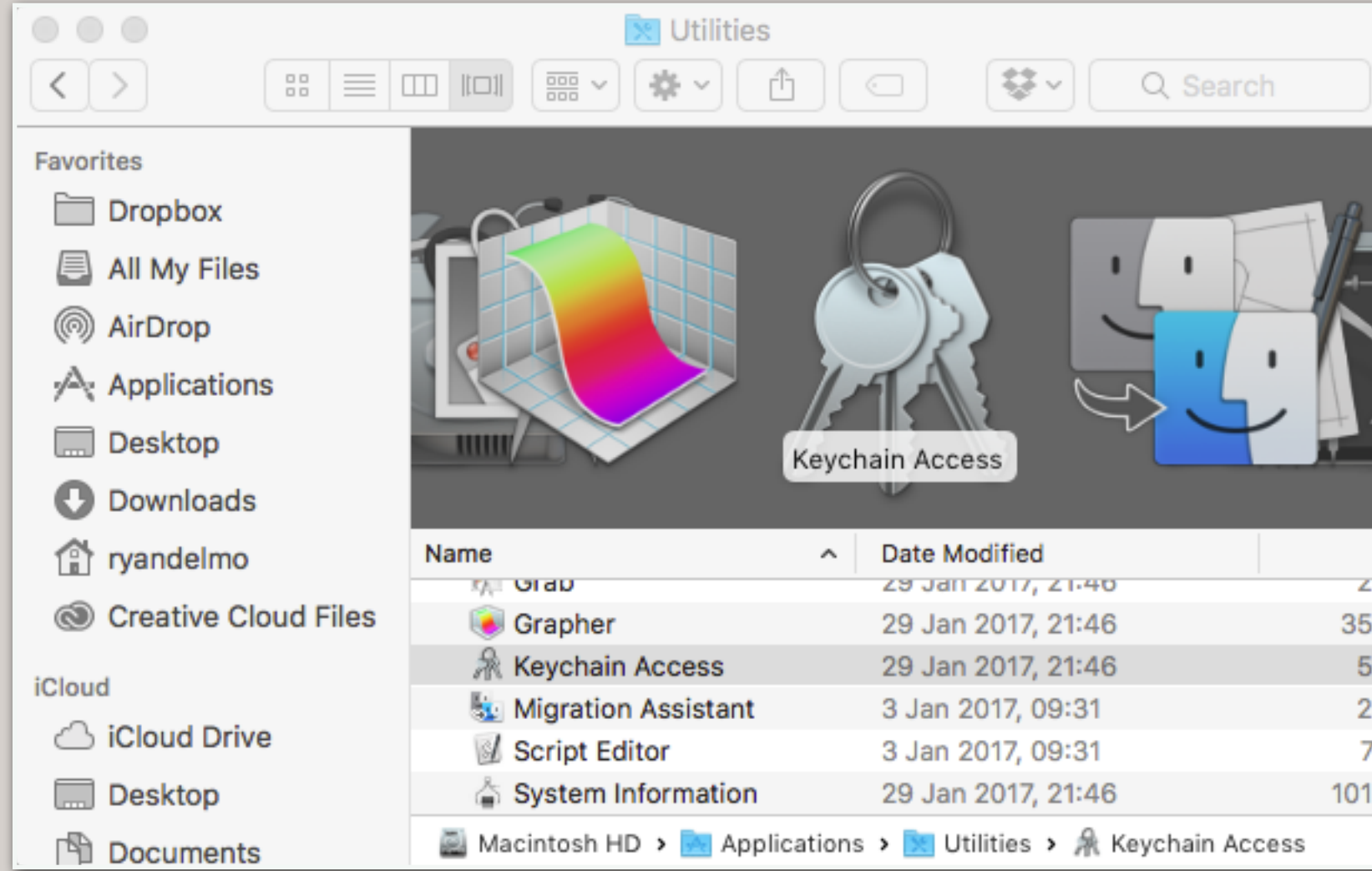
Need help?
Call our [IT Service Desk](#)
on +44 1202 9 65515

Mac OS X's password manager

1 is called **Keychain**



2 Add a Keychain item



Keychain Item Name:

 Enter a name for this keychain item. If you are adding an Internet password item, enter its URL (for example: http://www.apple.com)

Account Name:

 Enter the account name associated with this keychain item.

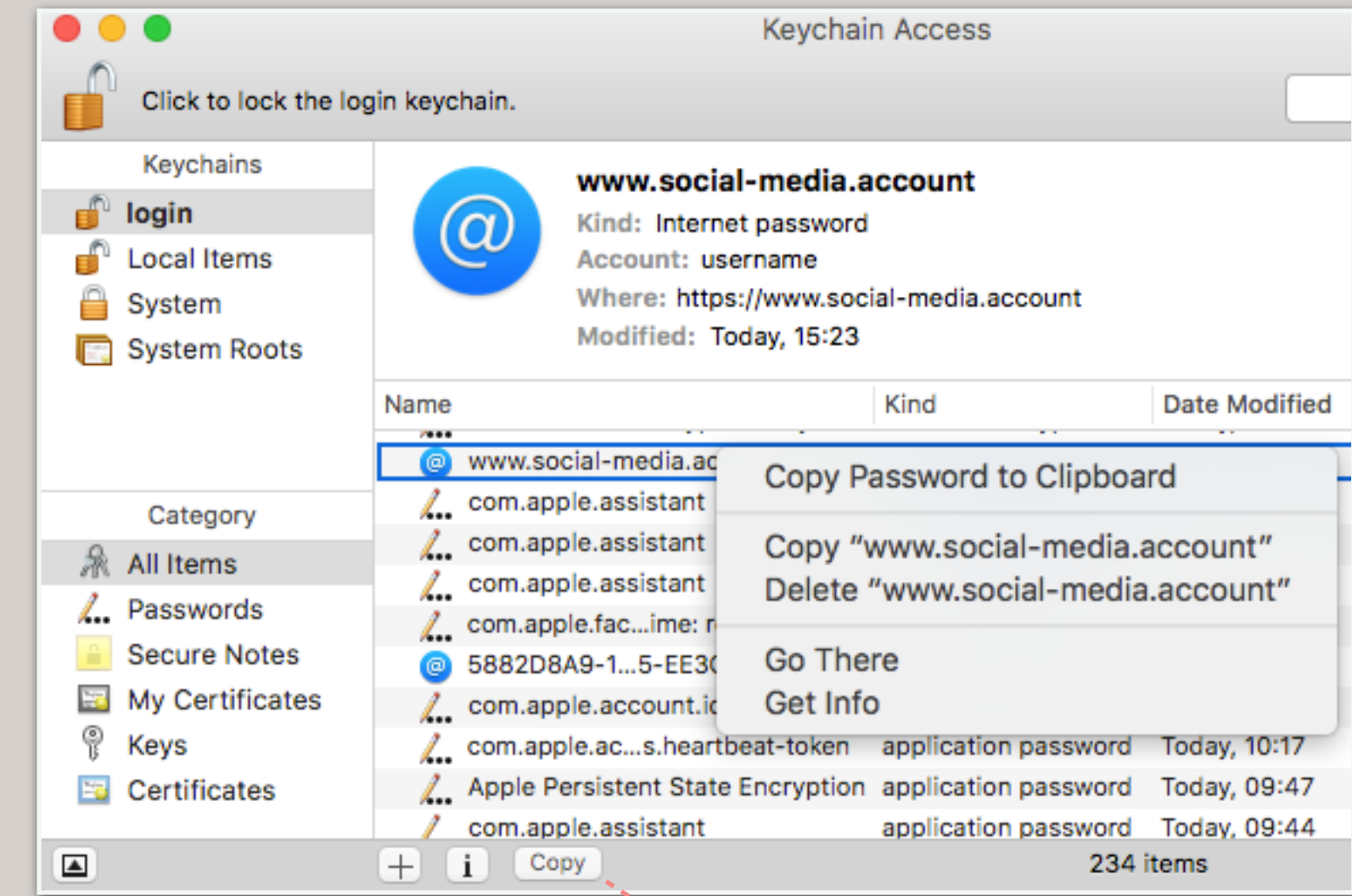
Password:

 Enter the password to be stored in the keychain.

Password Strength: Weak
 Show Typing

3 Enter the account details

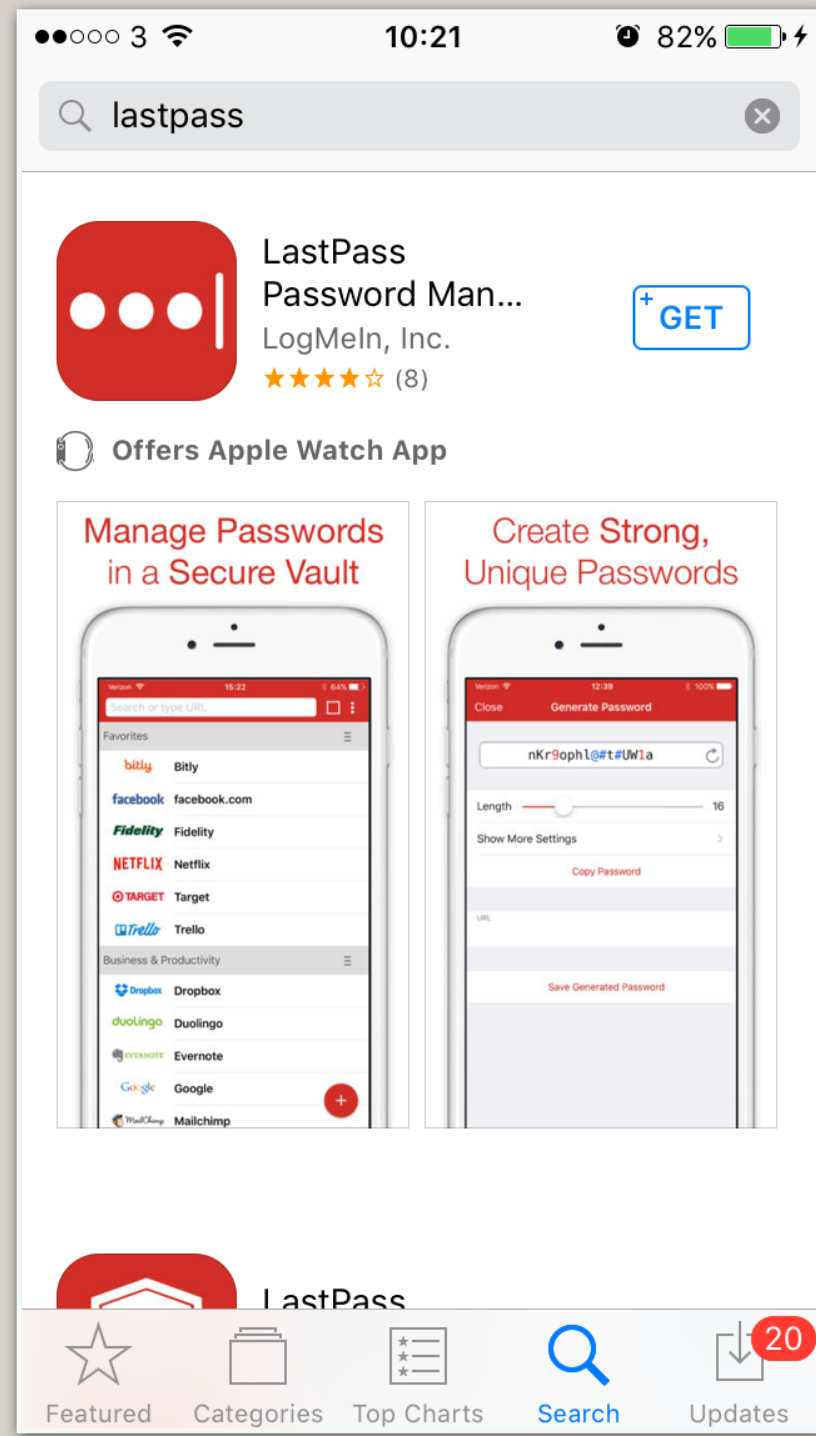
4 To use the password, click the **Copy** button



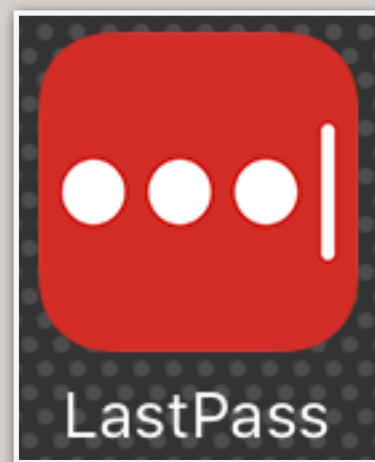
Copy

1

Get LastPass
on App Store

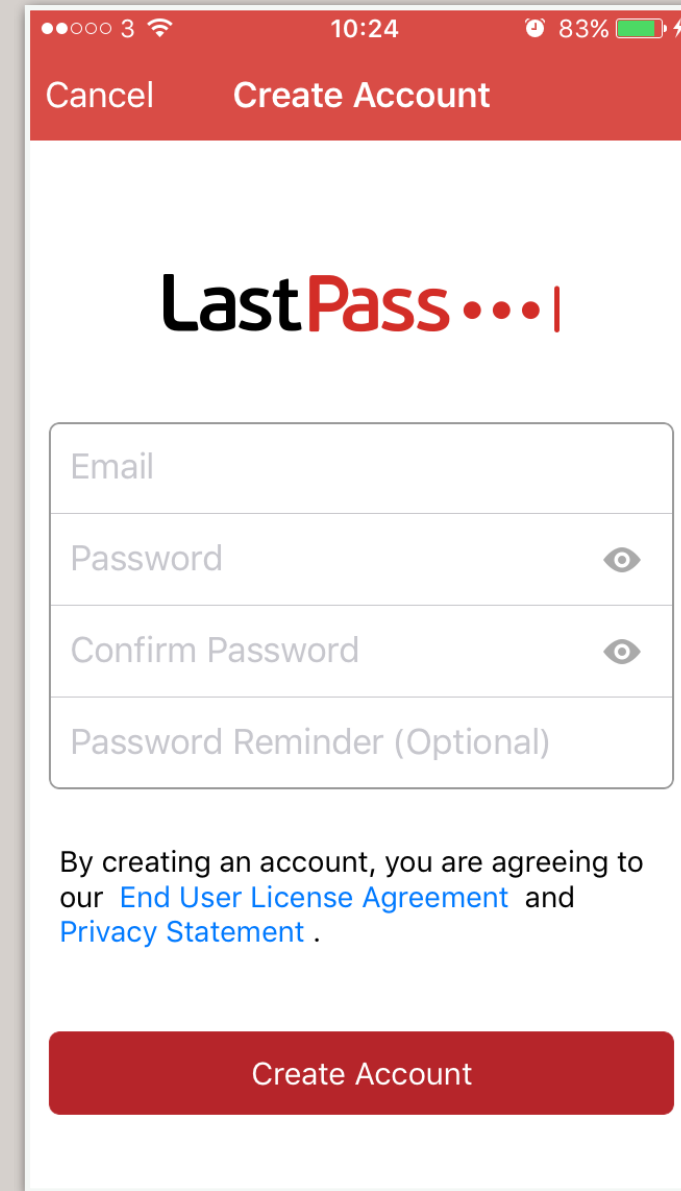


Try password
manager app
on mobile
devices



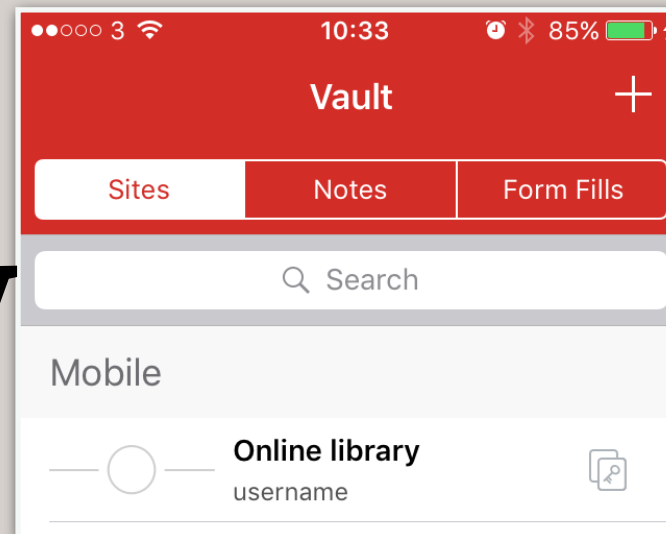
2

Open
the
app
and
signup



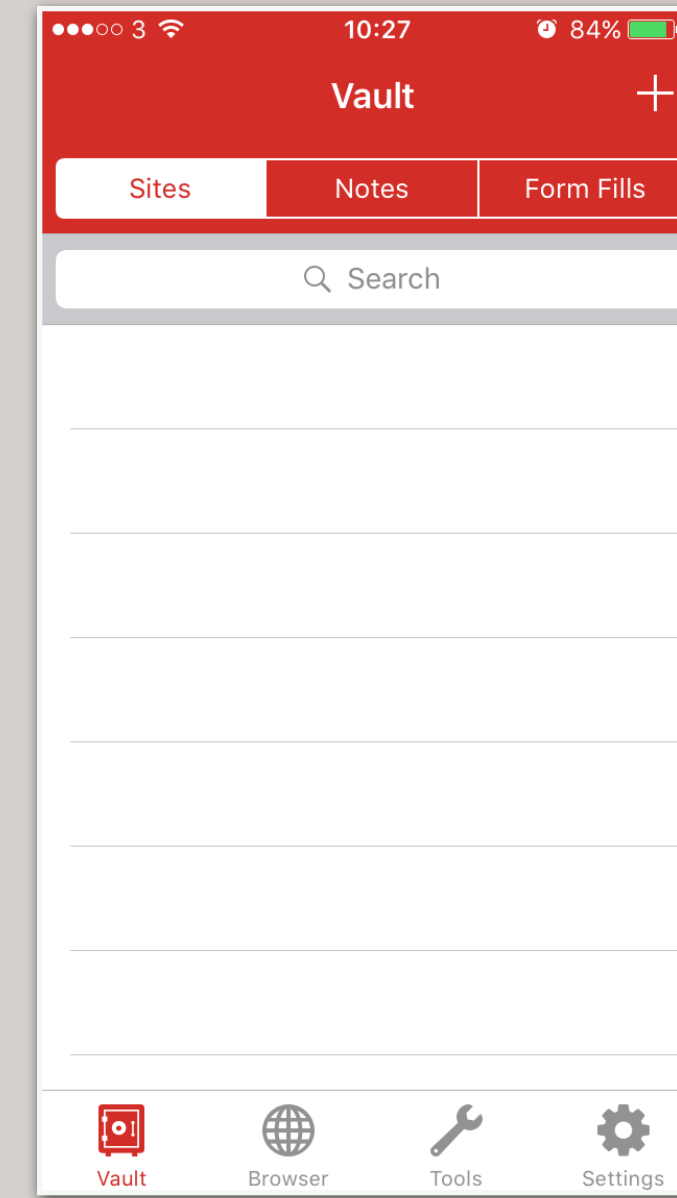
6

Click
the **key**
icon to
copy the password

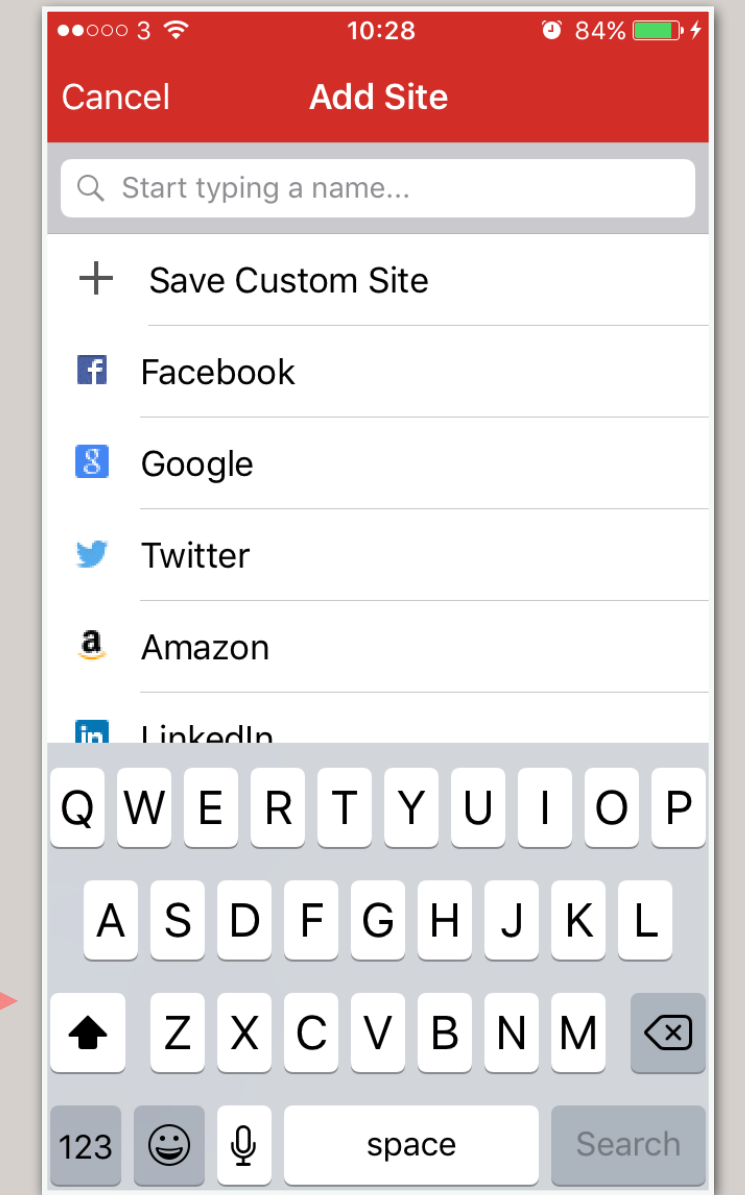


Click
the +
sign

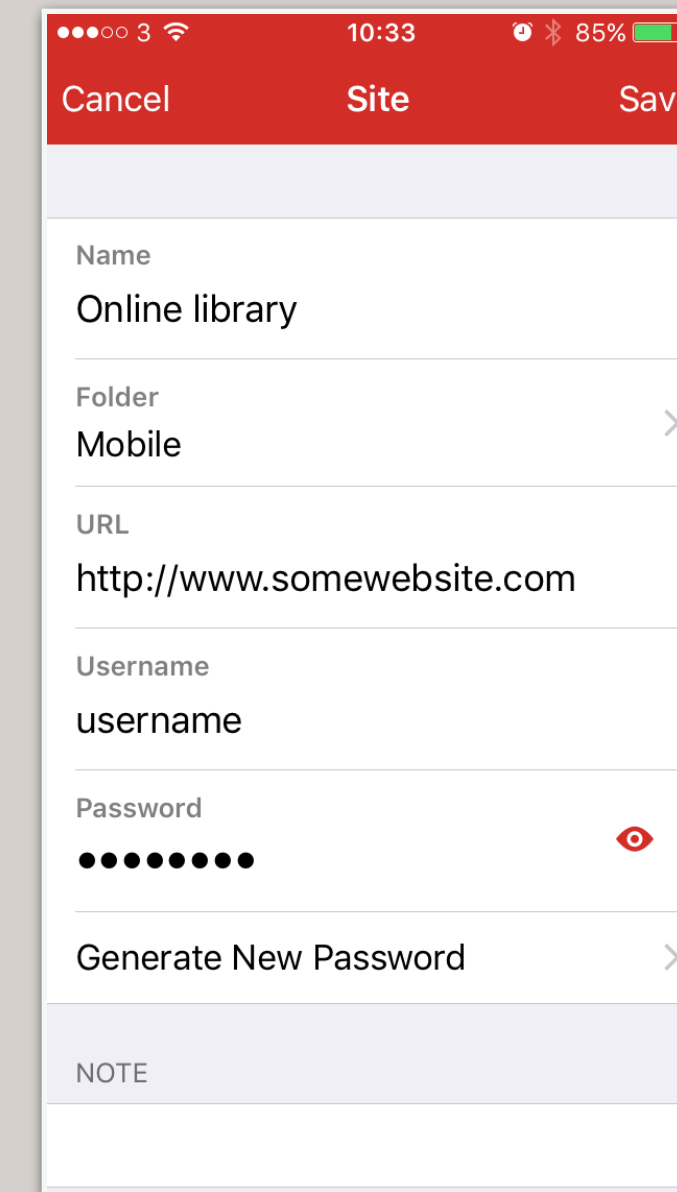
3



4 Start
adding
your
online
accounts



5 Save
your
login
details



Need help?
Call our IT Service Desk
on +44 1202 9 65515